

Company Registration Service

Start your business journey with confidence



Our service ensures a swift, tailored set up for your company, perfectly aligned with your needs

Setting up a new limited company involves more than just filling in Companies House form. You will need to make decisions around several key areas to ensure your company meets your needs and is set up for the future.



Company name

The company name can be anything you wish, however it must be unique and sufficiently different from any other names that have been registered. You can check name availability at [Companies House](#)



Registered Office

The company must have a registered office. This cannot be PO Box, and will appear on the public record. If you don't wish this to be your work location or home we provide a virtual registered office service.



Directors

There must be at least one director. Directors are empowered to act for the company so can do things like sign contracts and open a company bank account. Directors can be paid a salary and are entitled to certain allowances.



Shareholders

Distinct from directors, shareholders own the company. Directors can also be shareholders. It's important to establish how the company's shares will be structured as this will determine how dividends are paid and who can vote about changes to the company.



Persons with significant control

All companies have to register who ultimately controls the company and anyone exerting "significant" control whether that be through their shareholdings, voting rights or other influence on the company. The PSCs are normally the main shareholders and any non-shareholder directors.

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Our service

Initial consultation

In our initial consultation we'll seek to understand your circumstances and plans for the future. We'll then make recommendations for each key area.

Confirm company details

We'll send you a form and ask you to confirm in writing the details we need to register your company.

Companies House registration

We'll then register your company at Companies House and pay the registration fee on your behalf. Registration normally takes 24-48 hours but can sometimes come through sooner.

Registration confirmation and key documents

Once the company has been formed we'll let you know and email you several key documents. The most important of these is the Certificate of Incorporation. This proves the company has been registered and you'll need this to open a company bank account.

Once we've sent you this information our service is complete and you're up and running!

