

## Fee schedule

Our fees are determined by a range of factors, including complexity, time and risk, and will always be agreed with clients in advance of any work commencing. Our fees are based on the indicative fees below.

### Standard fees

Work	Fee
Standard hourly rate for all work	£150 per hour
Reduced hourly rate for administrative and lower risk work	£75 per hour
Bookkeeping	£75 per hour
Payroll – standard payroll processing	£7.50 per employee per month
Payroll – Workplace pension submission	£2.50 per employee per month
Payroll – new employee set up	£25 one off fee
Payroll – new employer set up fee	£40 one off fee
Pension Regulator – Certificate of Compliance submission	£75
P11D preparation and filing	£75 per employee
Accountant reference	£75
Company Incorporation	£100 plus Companies House fee
Registered Office and post scanning service	£120 per year
Confirmation Statement filing	£75 plus Companies House fee
QuickBooks Online subscription	Varies between licence, however typically 25-35% below standard retail price for Simple Start, Essentials and Plus

### Fixed Fee Plans indicative ranges

Work	Fee
Annual	From £70 a month
Starter	From £130 a month
Momentum	From £160 a month
Advance	Bespoke
Self assessment – simple	From £400 per tax year
MTD	
MTD Plus	
MTD Pro	

\*All fees subject to VAT and the terms of our engagement letter. Fees may be increased from time to time as explained in our engagement letter and other communications with clients. Figures above should be taken as indicative only. Date stamp – February 2026.